

LETTER OF CERTIFICATION REQUEST FORM

DIRECTIONS—To ensure prompt processing, provide all information requested. A letter of certification will be sent upon verification that all requirements have been satisfied for the requested certification option. Requests for letters of certification are NOT processed if there is a hold on the student’s record.

Note: To request an expedited degree review during your anticipated graduation month, email gssp@umn.edu. A degree completion certification email will then be sent to your University email account when degree clearance staff verify that you have completed all degree requirements.

RETURN FORM:

GSSP
333 Robert H. Bruininks Hall
222 Pleasant St. SE
Minneapolis, MN 55455

BY EMAIL:

gssp@umn.edu

To ensure privacy online, open in Adobe Reader (free at Adobe.com). Please add the required signature(s) in blue or black ink.

SECTION 1. Student information		
First	Middle	Last
Phone (include area code)	University email address	University ID
Major field	Degree	Anticipated date of graduation (mm/yyyy)
<p>Please choose <u>one</u> of the following options:</p> <p>Please email letter to: _____</p> <p>Please send letter to (include full mailing address):</p>		
SECTION 2. Certification information		
<p>I am requesting to certify one of the following options:</p> <p> Doctoral Preliminary Oral (candidacy)</p> <p> Doctoral Final Oral completion</p>		
<p>I hereby authorize the Graduate School of the University of Minnesota to release the information specified above.</p>		
Student signature		
Date (mm/dd/yyyy)		

