

APPLICATION TO REGISTER AT MULTIPLE UNIVERSITY OF MINNESOTA CAMPUSES

An agreement exists among the campuses of the University of Minnesota to allow students to attend another campus for **one term** during an academic year without losing their status at their home campus. This application is not meant to take the place of an agreement already in place between graduate and professional colleges (see your college office for information on graduate and professional agreements).

NOTE: Undergraduate students planning to transfer to a degree program at another campus should complete an Application for Undergraduate Change of College instead of this form.

College/adviser approval

Discuss your plans to attend another campus with your academic adviser. Duluth students must obtain approval from their Collegiate Student Affairs Office.

Financial aid approval

If you are receiving any grants, loans, work-study, or scholarships, you must discuss your plans with a financial aid officer. Written approval from the financial aid officer is required. Financial aid can only be used for courses for which you register through the University.

Submitting your application

Submit your completed application (including adviser and financial aid signatures) at the campus office listed below.

Registration

You may register using the One Stop website of the campus offering the course once you submit your form and receive approval. If you encounter difficulty registering online, contact that campus for assistance.

Placeholder Course

Your home campus will put a placeholder course, Mult 1, on your record. Do not remove this course.

Tuition and Fees

You will be charged separate tuition rates and fees for classes taken on different campuses.

Billing

You will receive online billing statements from your home campus and each visiting campus, if you are taking classes on multiple campuses at the same time. Each University of Minnesota campus has a separate website through which you view the bill. You must log into both the home and visiting campus billing websites in order to see an accurate assessment of your tuition and fees charges. (Please note: The MyU Portal only displays billing information from the home campus.) You must pay each bill separately; billing due dates for each campus may vary.

Duplicate Fees

You should only be assessed one student services fee and one health plan coverage fee. If you are assessed student services fees or health plan coverage fees for more than one campus, visit either campus office (locations listed below) to have one set of fees removed.

Return form to your home campus:

–CROOKSTON–

Office of the Registrar
9 Hill Hall

University of Minnesota, Crookston
2900 University Avenue
Crookston, MN 56716
Phone: 218-281-8547
Fax: 218-281-8549

–DULUTH–

In-person drop off:

One Stop Student Services
23 Solon Campus Center

Mail:

One Stop Student Services Center
University of Minnesota, Duluth
1049 University Drive
Duluth, MN 55812-8282
Phone: 218-726-8000
Fax: 218-726-8219

–MORRIS–

Student One Stop
105 Behmler Hall

University of Minnesota, Morris
600 E 4th Street
Morris, MN 56267
Phone: 320-589-6046
Fax: 320-589-1673

–ROCHESTER–

One Stop Student Services Center
300 University Square
University of Minnesota, Rochester
111 South Broadway
Rochester, MN 55904
Phone: 507-258-8457
Fax: 507-258-8021

–TWIN CITIES–

One Stop Student Services
333 Science Teaching & Student Services
130 West Bank Skyway
130 Coffey Hall

University of Minnesota, Twin Cities
222 Pleasant Street SE
Minneapolis, MN 55455-0239
Phone: 612-624-1111
Fax: 612-625-3002

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DIRECTIONS—Fill out this form completely following the instructions on the first page. **Note:** You will be charged separate tuition rates and fees for classes taken on different campuses. You will receive a bill from each campus on which you take classes. If you are assessed duplicate fees or excess tuition, your account will be adjusted at the end of the second week of the term.

To ensure privacy online, open in Adobe Reader (free at Adobe.com). Please add the required signature(s) in blue or black ink.

PART A. Student information				
Student name (last, first, middle initial)			University ID	
Email address		Phone (include area code)		
Current address Street	City	State	ZIP Code	Country
PART B. Registration information				
Term requested	University of Minnesota campus that you will be visiting			
Will you be registering at your home campus and visiting campus for the same term? <input type="checkbox"/> yes <input type="checkbox"/> no				
College where degree will be completed				
PART C. Enrollment				
Please list requested courses. (Most students will need to register online once their application is approved.)				
Subject, catalog number, section (e.g., Hist 1001, C02, sec 002)	Class number and title (call number: 54321)	Units (credits)	Grade basis A-F or S/N	
PART D. Signature				
Student signature				Date

office use only	
Adviser's signature	Date
Financial aid officer signature	Date
Registrar's office signature	Date



To request copies of this form in an alternative format, please call a Disability Resource Center liaison at 612-625-9578. The University of Minnesota is an equal opportunity employer and educator. This form is printed on paper made from no less than 20 percent post-consumer waste.

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