

**ELECTRONIC BILLING EXEMPTION APPEAL**

**DIRECTIONS**

To be considered for an exemption from an electronic billing, which is mandatory for all University students, you must complete all sections of this form. If approved, you will receive paper billing statements.

In SECTION B, briefly describe your reason for submitting this request to be exempt from electronic billing. If your circumstances are similar to the following examples, you may be eligible for an exemption:

- **Disability** (of either the student or a family member who is responsible for the billing)
- **Lack of Internet access** (exclusive registration in distance learning courses or correspondence courses not offered online)

Please be sure to sign SECTION C before you mail, fax, or bring the form and any supporting documentation to the One Stop Student Services Center at the address in the upper right corner.

**Return this form**

**In person on campus:**  
333 Robert H Bruininks Hall  
130 West Bank Skyway  
130 Coffey Hall

**By mail to:**  
One Stop Student Services Center  
University of Minnesota, Twin Cities  
PO Box 835  
Minneapolis, MN 55440

To ensure privacy online, open in Adobe Reader (free at Adobe.com). Please add the required signature(s) in blue or black ink.

SECTION A. Student information		
Name (last, first, middle initial)	University ID	Phone (include area code)
Current address (street, apartment or P.O. box number, city, state, ZIP Code)		University email  @umn.edu
SECTION B. Reason for exemption		
Please state your reason for requesting an electronic billing exemption. You may continue on Page 2 if necessary.		
SECTION C. Certification		
You must sign this form certifying that the information you provided is true.		
Student's signature	Date	

for office use only

action taken <input type="checkbox"/> approved <input type="checkbox"/> denied	If approved, service indicator added? <input type="checkbox"/> yes <input type="checkbox"/> no	date reviewed	comments
one stop counselor's signature			



To request copies of this form in an alternative format, please call the Disabilities Services liaison at 612-625-9578. The University of Minnesota is an equal opportunity employer and educator. This form is printed on paper made from no less than 20 percent post-consumer waste.



Please recycle.

**SECTION B. Reason for exemption**

Continued from Page 1.