

PREREQUISITE COURSEWORK CERTIFICATION

DIRECTIONS—If your admissions officer or college department advisor has told you that you must take certain coursework as a prerequisite for possible admission, you are eligible to be considered for loans only from the Ford Federal Direct Loan program.

Prerequisite coursework qualifications:

- You are eligible only once in a lifetime to receive loans based on prerequisite eligibility status during a **consecutive** 12-month period.
- You must have an official, current Free Application for Federal Student Aid (FAFSA) on file with the Office of Student Finance (OSF).
- You must be enrolled at least half time (6 credits) in required prerequisite **undergraduate** courses at the University of Minnesota, Twin Cities, each term.

If you meet the above qualifications, take the following steps:

1. Complete SECTION A, Student certification, including your signature.
2. Have your admissions representative or academic department advisor complete SECTION B. **List all coursework for all semesters required for admission into your degree program.** We will change your enrollment from non-degree-seeking in the College of Continuing and Professional Studies to show Prerequisite Coursework.
3. Return the completed form to a One Stop Student Services location either in person on campus or by mail to the address listed above.

RETURN FORM:

IN PERSON ON CAMPUS TO:

333 Robert H. Bruininks Hall

BY MAIL TO:

Office of Student Finance
200 Fraser Hall
106 Pleasant St. SE
Minneapolis, MN 55455

Questions?

Phone: 612-624-1111
TTY (hearing impaired):
612-626-0701 Email:
onestop@umn.edu
Web: onestop.umn.edu

To ensure privacy online, open in Adobe Reader (free at Adobe.com). Please add the required signature(s) in blue or black ink.

SECTION A: Student's certification		
Student name (last, first, middle initial)	Birth date	
Current mailing address (street, apartment or PO Box, city, state, ZIP code, country)	University ID	
Program to which admission is being sought	University email	Phone number (with area code) ()
Have you ever received federal funding for preparatory/prerequisite funding at another institution? (check one) <input type="checkbox"/> yes <input type="checkbox"/> no		
Prerequisite coursework for admission to (check one) <input type="checkbox"/> undergraduate degree <input type="checkbox"/> graduate degree <input type="checkbox"/> professional program	Semester/year prerequisite coursework begins	
Student signature	Date signed	

Please continue on page 2.

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Please recycle.

SECTION B: Admission's officer or adviser certification of required coursework

Adviser: list ALL courses for ALL semesters; do not use a separate form for each semester.

Course name	Course number	Credits	Semester/year of registration	

Adviser's certification - please contact One Stop to speak to prerequisite administrator

- Responses below determine eligibility criteria.
- 1. Is the student required to take prerequisite course(s) before being admitted to a degree program? yes no
 - 2. Is the student taking courses to raise their GPA? yes no
 - 3. Will any of the courses listed apply toward the degree once the student is admitted? yes no

I certify that the undergraduate courses listed in SECTION B are required in order for the student to be reviewed for admission to the program named in SECTION A and that the active academic career is listed as undergraduate in the student's records.

Admissions or department advisor's name (Please print.)	Title
College office or department	Telephone number
Admissions or department advisor's signature	Date signed