

**COST OF ATTENDANCE APPEAL—GRADUATE**

**Academic Year 2016—2017**

**DIRECTIONS**—If you have expenses that are not taken into account in your standard budget, you may submit this form to have your budget reviewed and your financial aid eligibility re-evaluated. Submit the completed form with the required documentation by the deadlines listed below. You will be notified of the appeal decision within 15 business days via your University student email account. **Note:** Appeal processing begins approximately one week prior to the start of the term.

**Fall term 2016—December 2, 2016**  
**Spring term 2017—April 21, 2017**  
**May/summer 2017—July 21, 2017**

**Enrolled less than full time?** If yes, an appeal may not work in your favor. Actual tuition and fee charges will be used to calculate your loan eligibility when your appeal is processed. This could result in a lower loan award than using the standard full-time amount in your cost of attendance.

**To ensure privacy online, open in Adobe Reader (free at Adobe.com). Please add the required signature(s) in blue or black ink.**

**RETURN THIS FORM:**

**BY MAIL:**

Office of Student Finance  
 University of Minnesota, Twin Cities  
 200 Fraser Hall  
 106 Pleasant St. SE  
 Minneapolis, MN 55455

**IN-PERSON ON CAMPUS TO:**

**One Stop Student Services**  
 333 Robert H. Bruininks Hall  
 130 West Bank Skyway  
 130 Coffey Hall

**Questions?**

Phone: 612-624-1111  
 TTY (hearing impaired): 612-626-0701  
 Email: onestop@umn.edu

<b>PART A. Student information</b>	
Name (last, first, middle initial)	University ID
Current mailing address (street, apartment or P.O. Box, city, state, ZIP code, country)	Phone number (include area code)
<b>PART B. Basis for appeal and supporting documentation</b>	
<p>Check the situation below that applies to you and attach the required documentation, unless otherwise noted.</p> <p><input type="checkbox"/> <b>Tuition and fees</b>—No documentation required. Actual tuition and fees will be verified through your University student account.</p> <p><input type="checkbox"/> <b>University-sponsored health benefit plan</b>—No documentation required. Actual charges will be verified through your University student account.</p> <p><input type="checkbox"/> <b>Computer purchase for educational use</b>—Attach a copy of the computer or software receipt(s), including purchases made at the U of M Bookstore. Maximum adjustment is \$920 and is only allowed once per graduate career.</p> <p><input type="checkbox"/> <b>Room and board</b>—Adjustments allowed only if you are required to have more than a one-bedroom apartment and your rent exceeds the standard allowance of \$1,109 per month. Requests are not considered if you have a spouse or roommate. If your appeal is approved, the allowance will not exceed \$1,611 per month. Submit a copy of your lease or a letter from your landlord (on letterhead).</p>	
<b>PART C. Personal statement</b>	
<p>Please briefly describe your reasons for requesting a review of the budget item checked above.</p>	
<b>PART D. Certification</b>	
<p>You must sign this form to certify that the information you provided is true. Misrepresentation of facts in connection with this form may be sufficient cause, in and of itself, for cancellation or repayment of financial aid whenever discovered.</p>	
Student signature	Date



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