

COST OF ATTENDANCE APPEAL—UNDERGRADUATE

Academic Year 2016–2017

DIRECTIONS—If you have expenses that are not taken into account in your standard budget, you may submit this form to have your budget reviewed and your financial aid eligibility re-evaluated. Submit the completed form with the required documentation by the deadlines listed below. You will be notified of the appeal decision within 15 business days via your University student email account.

Note: Appeal processing begins approximately one week prior to the start of the term.

- Fall term 2016—December 2, 2016**
- Spring term 2017—April 21, 2017**
- May/summer 2017—July 14, 2017**

RETURN FORM:

BY MAIL TO:
Office of Student Finance
 200 Fraser Hall
 106 Pleasant St. SE
 Minneapolis, MN 55455

IN PERSON ON CAMPUS TO:

333 Robert H. Bruininks Hall
 130 West Bank Skyway
 130 Coffey Hall

Questions?

Phone: 612-624-1111
 TTY (hearing impaired): 612-626-0701
 Email: onestop@umn.edu

Enrolled less than full time? If yes, an appeal may not work in your favor. Actual tuition and fee charges will be used to calculate your loan eligibility when your appeal is processed. This could result in a lower loan award than using the standard full-time amount in your cost of attendance.

Check here if you will attend May and/or summer term 2017.

To ensure privacy online, open in Adobe Reader (free at Adobe.com). Add the required signature(s) in blue or black ink.

PART A. Student information		
Name (last, first, middle initial)	University ID	Phone (include area code)
Current mailing address (street, apartment or PO Box number, city, state, ZIP code, country)		
PART B. Basis for appeal and supporting documentation		
Check situation below that applies to you. Your appeal will not be processed until all required documents are submitted.		
<input type="checkbox"/> Tuition and fees —No documentation required. Actual tuition and fees will be verified through your University student account.		
<input type="checkbox"/> University-sponsored health benefit plan —No documentation required. Actual charges will be verified through your University student account.		
<input type="checkbox"/> Computer purchase for educational use —Attach a copy of the computer or software receipt(s), including purchases made at the U of MN Bookstore. Maximum adjustment is \$920 and is only allowed once per undergraduate career.		
<input type="checkbox"/> Room and board		
<input type="checkbox"/> I live on-campus. Charges will be verified through your U of MN student account.		
<input type="checkbox"/> I live off-campus. Explain in Part C the circumstances that cause your room and board costs to be higher than those in our standard budget. Submit a copy of your lease or a letter from your landlord (on letterhead). Maximum adjustment is \$604 per term in addition to the standard allowance.		
<input type="checkbox"/> Transportation		
<input type="checkbox"/> I am a student from a reciprocity state receiving tuition reciprocity. Maximum adjustment is \$250 per term in addition to the standard allowance.		
<input type="checkbox"/> Other. Write an explanation as to why the bus and light rail public transit systems do not meet your transportation needs (e.g., a car is needed to drive to an internship located in an area that is not serviced by buses during your hours of work).		
PART C. Personal statement		
Please briefly describe your reasons for requesting a review of your budget. Attach a separate page, if necessary.		
PART D. Certification		
You must sign this form certifying that the information you provided is true. Misrepresentation of facts in connection with this form may be sufficient cause, in and of itself, for cancellation or repayment of financial aid, whenever discovered.		
Student signature	Date	



To request copies of this form in an alternative format, please call a Disability Resource Center liaison for financial aid at 612-625-9578. The University of Minnesota is an equal opportunity employer and educator. This form is printed on paper made from no less than 20 percent post-consumer waste.



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