COST OF ATTENDANCE APPEAL - Academic Year 2017-2018

Eligibility - You must be an active, degree-seeking, Twin Cities or Rochester student eligible for financial aid to complete this appeal. If you have expenses that are not taken into account in your standard budget, you may submit this form to have your budget reviewed and your financial aid eligibility re-evaluated. If you are enrolled less than full time, actual tuition and fees will be used to calculate your loan eligibility and the appeal may not work in your favor.

Directions - Complete all required fields on the form below, sign the form, and turn it in to the addresses listed at the end of this form with the required documentation by the deadlines listed to the right. You will be notified of the appeal decision via your University student email account. Appeal processing begins approximately one week prior to the start of the term.

Mailing address - Your mailing address MUST match any documentation submitted for off-campus housing. If it does not match you are REQUIRED to update your address in MyU, My Info tab, then complete this form.

Deadline to submit:
- Fall term: Dec 1, 2017
- Spring term: April 20, 2018
- May/summer: July 20, 2018

Part A. Student information

Last name: ___________________________ First name: ___________________________ Middle initial: ___________________________

Student ID#: ___________________________ Email: ___________________________ Phone: * ___________________________

Mailing address: ___________________________

*This field must contain your current mailing address. If it does not, update your address in MyU in the My Info tab before submitting this form.

Part B. Basis for appeal and supporting documentation

Check all options below that apply to you and attach any required documentation. Note that some options may not be available to you depending on your status.

☐ Tuition and fees - No documentation required. Actual tuition and fees will be verified through your University student account.

☐ University-sponsored health benefit plan - No documentation required. Actual charges will be verified through your University student account.

☐ Computer purchase for educational use - Attach a copy of the computer or software receipt(s), including purchases made at the University bookstore. Maximum adjustment is $990 and is only allowed once per career at the University (undergraduate or graduate).

Undergraduate-only room and board

☐ I live on-campus. Charges will be verified through your University student account. No documentation required.

☐ I live off-campus. Explain in Part C the circumstances that cause your room and board costs to be higher than those in our standard budget. Submit a copy of your lease or a letter from your landlord on letterhead. Maximum adjustment is $621 per term in addition to the standard allowance.

Graduate-only room and board - Adjustments allowed only if you are required to have more than a one-bedroom apartment and your rent exceeds the standard allowance of $1,224 per month. Requests are not considered if you have a spouse or roommate. If your appeal is approved the allowance will not exceed $1,546 per month. Submit a copy of your lease or letter from your landlord on letterhead.

Transportation (undergraduate only)

☐ I am a student from a reciprocity state receiving tuition reciprocity. Maximum adjustment is $250 per term in addition to the standard allowance.

☐ Other: write an explanation as to why the bus and light rail public transit systems to do not meet your transportation needs (e.g., a car is needed to drive to an internship located in an area that is not serviced by buses during your hours of work).

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Part C. Personal statement

Briefly describe your reasons for requesting a review of the budget item(s) checked. If you run out of space in this field, please attach a document with your personal statement. *

Part D. Sign and submit

By signing you are certifying that the information you provided is true. Misrepresentation of facts in connection with this form may be sufficient cause for cancellation, or repayment of financial aid. Once you have verified all information signed this form, please turn the form and your documentation in to One Stop or the Office of Student Finance, contact listed below.

☐ Check here to indicate you have read and understand the above statement. *

**Signature**

**Date**

RETURN THIS FORM BY MAIL:
Office of Student Finance
University of Minnesota, Twin Cities
200 Fraser Hall
106 Pleasant St. SE
Minneapolis, MN 55455

IN-PERSON, ON CAMPUS TO:
One Stop Student Services
333 Robert H. Bruininks Hall
130 West Bank Skyway
130 Coffey Hall