

**ADDITIONAL TEACHER’S LICENSURE  
Financial Aid form**

**Academic Year 2024–2025**

**DIRECTIONS—This form is not for active Master's of Education students.**

If you are admitted to the College of Education and Human Development (CEHD) to complete coursework for a teacher’s licensure, and are enrolled in courses required by the State of Minnesota for certification in a specific teaching licensure, you are eligible to be considered for student loans through the Federal Direct Unsubsidized Loan program.

**NOTE:** *Counseling, Adult Education, Parent Education, Early Childhood Special Education, or Administrative Licensure Certification do not qualify for federal loans.*

**RETURN FORM TO:**

Office of Teacher Education  
110 Wulling Hall  
86 Pleasant Street SE  
Minneapolis, MN 55455

**Questions?**

Phone: 612-625-5060  
Email: ote@umn.edu

To receive loans, federal regulations and guidelines require that you:

- have an official Free Application for Federal Student Aid (FAFSA) on file with the Office of Student Finance (OSF);
- **be enrolled in at least 6 credits** in courses **required** for a specific teacher licensure, in **each semester** (includes summer). Optional courses in which you elect to enroll for professional recognition or advancement, or courses recommended by your college but not required for your licensure, do not qualify to be paid by federal financial aid.

Federal Direct Loans are subject to annual and lifetime maximum amounts. The annual limit for unsubsidized loan amount is \$12,500 a year. The lifetime limit for unsubsidized loan amount is \$57,500 for independent students. If you meet the above criteria, please take the following steps:

- 1. Complete Section A: Student information.**
- 2. Complete Section B: Required coursework.** In consultation with your faculty/advisor in the College of Education and Human Development student services office, list the required coursework and the terms you will be registered for each course. Request a copy of your Course Requirements for Licensure Program contract, if applicable, to attach and submit with this form.
- 3. Complete Section C: Faculty/Advisor’s certification.** After your faculty/advisor has signed the form it will be forwarded to the CEHD Student Progress Committee for certification before you can be considered for federal student loan eligibility.

**To ensure privacy online, open in Adobe Reader (free at Adobe.com). Please add required signature(s) in blue or black ink.**

SECTION A: Student information			
Name (last, first, middle initial)	University email	University ID	
Current mailing address (street, apartment or PO box number, city, state, ZIP code, country)			Phone number (include area code)
SECTION B: Required coursework—minimum 6 required credits each semester			
Licensure program			
Course name	Course number	Credits	Term of registration

**(You may continue this listing on the reverse side.)**

To request copies of this form in an alternative format, please call the Disability Resource Center liaison at 612-625-9578. The University of Minnesota is an equal opportunity employer and educator. This form is printed on paper made from no less than 20 percent post-consumer waste.



