

TheRecord

News about admissions, records, and student systems

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Registration information for spring 2005

Queued registration and open enrollment for spring 2005

Twin Cities degree-seeking students will begin registration on November 9. Students register based on the number of cumulative credits completed, the number of credits they are currently enrolled for and their last name. One Stop often receives questions from students about how the queue order is determined. Frequently asked questions and answers about the queue can be found on the One Stop web site at http://www.onestop.umn.edu/registrar/registration/queue_faq.html. The registration queue rotation is at <http://onestop.umn.edu/registrar/registration/index.html>. Students should have received an e-mail on November 2 indicating their queue time. If students feel their queue time is incorrect, they may contact One Stop Student Services by calling 612-624-1111, sending an e-mail to helpingu@umn.edu or stopping by 130 Coffey Hall, 200 Fraser Hall or 130 West Bank Skyway so a One Stop Counselor can review their record. Open enrollment for non-degree seeking students starts on December 3 at 8:00 a.m. Registrations will be accepted in person, by mail or by fax. Registration and Cancel/Add forms can be downloaded at <http://onestop.umn.edu/Forms/index.html>.

Reserved seats

Some courses have seats reserved for special populations, such as non-admitted students and certain majors. This causes confusion for students outside special populations who try to register for courses with reserved seats. Please inform students that they will not be able to register for these reserved seats unless they fit the population for which the seats are reserved. Any reserved seats that are still open on Friday, December 17 will be available to all students.

Closed courses

Students often ask how they can get into full courses that do not have a wait list option on the web registration system. For these courses, students should contact the department or course instructor to find out the procedure for getting into the course.

Holds

Students with a hold on their record that prevents registration should contact the office that placed the hold to find out how to have it removed. If they are unsure which office placed the hold, a One Stop counselor can direct them to the proper office.

Anyone with questions about any of the registration information provided should contact the One Stop Student Services Center at 612-624-1111, by e-mail at helpingu@umn.edu or by stopping by 130 Coffey Hall, 200 Fraser Hall or 130 West Bank Skyway.



Datebook: fall 2004

November

11/9 Queued registration begins for spring 2005, Twin Cities campus

11/25-26 Thanksgiving holiday—classes excused and University offices closed

December

12/3 Open registration starts for non-degree seeking students

12/15 Last day of fall semester instruction

12/16-18, 20-22 Final exams

12/17 Reserved seats available for registration by all students

12/24, 27, 31 Holiday—University offices closed

12/29 Full-term and second 7-week course final grades due; submit on the web

12/29 Failure to pay any remaining tuition will result in the cancellation of spring registration the week of January 2, 2005

12/31 First run of fall 04 probation report can be viewed in IMS

spring 2005

January

1/3, 10, 14 Fall 04 Dean's List report can be viewed in IMS

1/7 Second run of fall 04 probation report can be viewed in IMS

1/12 Third run of fall 04 probation report can be viewed in IMS

1/17 Martin Luther King Holiday—University offices closed

1/18 Spring semester classes begin

Calendar view is live

Students are now able to view their enrollment in an easy-to-read calendar format available through the Web Registration System. While maintaining the current “List” and “Enrollment Summary” views of enrollment, the new “Calendar View” and “Semester Overview” options allow students to view their enrolled and waitlisted courses for the term in a convenient manner.

The “Calendar View” is a breakdown of a student’s coursework by week. The student is asked to select from a drop-down list of the weeks within the semester. Within the drop-down, the student can choose “Current Week” to access the most up-to-date information. Once the selection is made, the student will see his or her enrollment displayed in that week’s calendar. Any classes that do not fit into the parameters of the calendar—such as an extended term course—are listed at the bottom of the page in a separate selection.

The student can also choose to view the “Semester Overview,” a snapshot of the entire semester. This is a useful display for students registered for half-term classes or classes that meet in non-standard meeting patterns. Questions can be directed to William Dana at danax002@umn.edu.

Graduate school applications and enrollment update

In a reversal of recent trends, fall 2004 new international enrollment for the Graduate School (Twin Cities) increased by 2 percent from fall 2003. In addition, new student enrollment overall increased by 1 percent from fall 2003. Enrollments increased despite the fact that applications decreased in both categories. The total number of applications received dropped from 11,697 to 10,981—a loss of 6 percent. Even more pronounced was the 16 percent decrease in international applications from 5,363 to 4,486. Applications from U.S. citizens and permanent residents continued to increase, up 2.5 percent, as well as enrollments which increased 1/2 percent.

The good news about international enrollment can be attributed entirely to a 26 percent increase in new international enrollment in engineering, physical and mathematical sciences. All of the other broad disciplinary categories of social sciences, health sciences, biological sciences, language, literature and the arts, education and psychology recorded decreases in international enrollment ranging from 1 to 30 percent. Overall enrollment by disciplinary category ranged from an 8 percent decrease in education and psychology to a 7 percent increase in engineering, physical and mathematical sciences. Analysis of the data for future planning purposes is being conducted by the Graduate School admissions office.

Attention department editors & webmasters

A check of University of Minnesota web sites has found outdated references to the student contact information for the Office of the Registrar and Office of Student Finance (formally Office of Scholarships and Financial Aid and Student Accounts Receivable). If you have web sites, forms, brochures or handbooks that reference these offices, the student contact information should be as follows:

One Stop Student Services
130 Coffey Hall, St. Paul
200 Fraser Hall, East Bank
130 Skyway, West Bank
612-624-1111
helpingu@umn.edu

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