

The Record

News about admissions, records, and student systems

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Services expand at the St. Paul Student Service Center

The St. Paul Student Service Center in 130 Coffey Hall has expanded its One Stop services with the addition of two One Stop counselors. Dan Delaney and Carol Hatfield joined current St. Paul One Stop counselor Sally Gutierrez June 17. Dan has worked as a One Stop counselor in both the Fraser Hall and West Bank One Stop locations and will step into a new role as manager of the One Stop in St. Paul. Carol has worked as a One Stop counselor in Fraser Hall.

When not meeting with students throughout the day, the One Stop staff will continue to carry out the other functions that have been offered by the St. Paul Student Service Center.

Transcript and certification processing moved from B25 Fraser Hall to the St. Paul Student Service Center on

June 25. Current St. Paul Office of the Registrar staff took on these additional duties, moving responsibility for walk-in student contact to the One Stop counselors. Sandee Kelsey assumed management of transcripts and certifications.

Please note that the B25 Fraser main phone line, 612-625-6480, was disconnected June 25. All calls are being forwarded to 612-626-4432.

These changes offer an exciting expansion of services and expertise. The St. Paul office looks forward to providing better service to students, the St. Paul academic units, and to the University as a whole.

Electronic Course Scheduling Upgrade project

Work has begun for the Electronic Course Scheduling (ECS) Upgrade project. The upgrade will improve the speed and accuracy of reviewing class schedule information submitted by departments to the Office of Classroom Management (OCM) and the uploading of processed information to PeopleSoft.

The ECS Upgrade builds on the ECS project that successfully went live last September. The basic ECS project created an electronic version of the old Course Turnaround documents, allowing departments to make and submit changes online, eliminate paper, reduce data entry and receive rudimentary reports.

The improved, automated process will make class schedules available faster online for academic planning. The ECS Upgrade will also respond to department and college requests for improved data and reporting and will help them more accurately project and schedule courses and enrollments.

The Office of Information Technology and OCM target date to complete the upgrade is September, in time for the next production cycle. If the upgrade is not completed by September, the current, basic ECS application will be supported for another cycle.

Tuition and fees set

The University Board of Regents approved tuition and fees for the coming academic year on June 11. See pages 2-3.

2004-05 financial aid awards

Academic year 2004-05 financial aid will be awarded to students by late July. After they are awarded, students will receive an e-mail message directing them to the One Stop Web site to check their financial aid status and to respond to their awards.

If students have received requests for additional information from the Office of Student Finance, they must submit the requested information before they will be awarded financial aid for 2004-05.

One Stop at orientation

Throughout new-student orientation in June and July, One Stop counselors will provide students and their parents with individualized financial aid counseling in the Great Hall at Coffman Union. The counselors access each student's financial aid record through the self-service link, "Check Your Financial Aid Status," and answer questions on financial aid, electronic billing, and payment options. Staff also present information at parent orientation about how students register, obtain books, find U employment opportunities, receive financial aid, and get billing information. Student-record privacy and the importance of the student's University e-mail account are also covered.

Twin Cities campus tuition rates, 2004–2005

Undergraduates*		
Undergraduate rates	Resident	Nonresident
Per credit	\$256.85	\$704.16
13-credit band (for 13 or more credits)	3,339.00	9,154.00
Undergraduate rates do not vary by college of enrollment and are the same for both upper and lower division students. New undergraduates pay a flat tuition rate based on a minimum 13-credit load. Credits above 13 are free. Credits 1–12 will be assessed at the per-credit rate only for those new students who are approved for a reduced credit load, and for continuing students who began before fall 2002.		
Graduate School*		
Part-time	Resident	Nonresident
Per credit	\$681.17	\$1,272.84
Full-time		
6–14 credits	\$4,087.00	\$7,637.00
Each credit over 14	681.17	1,272.84
College of Architecture and Landscape Architecture		
Per credit	\$550.42	\$984.59
12–17 credits, students admitted fall 2003 or later	6,605.00	11,815.00
12–17 credits, continuing students	5,504.00	9,846.00
Each credit over 17	550.42	984.59
College of Liberal Arts master's of geographical information systems		
Part-time, per credit	\$712.17	\$1,330.67
Full-time, 6–14 credits	4,273.00	7,984.00
Full-time, each credit over 14	712.17	1,330.67
Humphrey Institute master's		
Per credit	\$785.00	\$1,375.17
6–15 credits	4,710.00	8,251.00
Each credit over 15	785.00	1,375.17
Executive M.P.A. rates, per credit	681.05	1,272.63
Infrastructure systems engineering master's, per term		
First-year students	\$5,350.00	\$5,350.00
Second-year students	5,250.00	5,250.00
Third-year students	4,950.00	4,950.00
Management of technology (M.O.T.) master's rates, per term		
First-year students	\$11,950.00	\$11,950.00
Second-year students	10,750.00	10,750.00
Software engineering master's rates, per term		
First-year students	\$5,160.00	\$5,160.00
Second-year students	5,790.00	5,790.00
Professional schools*		
Departmental master's for the College of Agricultural, Food & Environmental Sciences, the College of Education and Human Development, and post-baccalaureate certificates		
	Resident	Nonresident
Per credit	\$326.00	\$608.00
12–18 credit plateau	3,912.00	7,296.00
School of Dentistry		
	Resident	Nonresident
Per term (12 or more credits)	\$8,783.00	\$14,798.00

Law School		
Per credit	\$658.17	\$1,078.75
Term (12 or more credits)	7,898.00	12,945.00
LL.M. (master's)		
Per credit	\$1,125.00	\$1,125.00
Term (12 or more credits)	13,500.00	13,500.00
Carlson School of Management		
Healthcare administration master's day program		
Per credit	\$512.00	\$912.00
12–19 credit plateau	6,140.00	10,935.00
Healthcare administration master's evening program		
Per credit (1–11 credits)	\$835.00	\$835.00
Per credit (12 or more credits)	835.00	1,210.00
Human resources and industrial relations master's day program		
Per credit	\$673.00	\$985.00
10–19 credit plateau	5,106.00	9,312.00
Human resources and industrial relations master's evening program		
Per credit	\$630.00	\$923.00
M.B.A. day program, entering students (guaranteed two-year rates)		
Per credit	\$827.00	\$1,175.00
12–19 credit plateau	9,910.00	14,100.00
M.B.A. day program, continuing students		
Per credit	\$745.00	\$1,060.00
12–19 credit plateau	8,925.00	12,700.00
M.B.A. evening program		
Per credit (1–11 credits)	\$835.00	\$835.00
Per credit (12 or more credits)	835.00	1,210.00
M.B.T. program		
Per credit (1–11 credits)	\$835.00	\$835.00
Per credit (12 or more credits)	835.00	1,210.00
Medical School, per term		
First-year students	\$8,611.00	\$10,909.00
Second-year students	8,611.00	\$15,993.00
Third- and fourth-year students	6,150.00	11,425.00
Medical & psychology fellow specialists residency program	454.00	454.00
Physical therapy (D.P.T.)	4,807.00	8,892.00
College of Pharmacy		
Per credit	\$558.67	\$1,033.17
Term (12 or more credits)	6,704.00	12,398.00
Pharm DP-4	450.00	450.00
School of Public Health		
Per credit	\$435.00	\$764.00
College of Veterinary Medicine		
Per credit	\$657.92	\$1,315.84
Term (12 or more credits)	7,895.00	15,790.00
Veterinary fellow specialists, per term	559.00	559.00
* Student services fee and University fee— All Twin Cities campus students registered for 6 or more credits must pay a \$275.79 per-semester student services fee in addition to tuition. A University fee to support infrastructure and administrative support will be \$400 per semester for students on all campuses registered for 10 credits or more, and \$40 per credit for students taking 1–9 credits. A complete schedule of fees for courses, technology, colleges, and other purposes are posted on the Web at http://onestop.umn.edu/Finances/tuitionrates .		

SOURCE OF TUITION AND FEES FIGURES: Office of the Registrar

FOR MORE INFORMATION: Judith Shalaby, 612-624-8792 or jshal@umn.edu

Coordinate campus tuition rates, 2004–2005

Crookston*	Resident	Nonresident
Undergraduates, per credit	\$183.00	\$183.00
Distance education, per credit	190.00	190.00
Student services fee: \$158.85 per semester		
See also the Crookston campus business office Web site at < www.crk.umn.edu/people/services/businessaffairs/studentfees.htm > or the distance ed site at < www.crk.umn.edu/cal/DistanceEd >.		
Duluth*		
All undergraduates, per credit	\$223.75	\$594.00
Departmental master's and post-baccalaureate certificates, per credit	324.25	616.50
M.B.A., per credit	648.50	648.50
<i>Rates for the Graduate School general programs, Medical School, and School of Pharmacy are the same as on the Twin Cities campus (see page 2).</i>		
Student services fee: \$212.21		
More information is on the Web at < www.d.umn.edu/registrar/tuition_and_fees.html >.		
Morris*		
All undergraduates, per credit	\$255.60	\$255.60
Tuition band, 15–20 credits, per semester	3,834.00	3,834.00
Fees will be described on the Web at < www.mrs.umn.edu/services/business/tuition.html >.		
Rochester*		
M.B.A., per credit	\$751.00	\$751.00
More information will be on the Web at < www.r.umn.edu/tuition_fees.html >.		
*Student services fee and University fee—Student services fee varies by campus as indicated above. The University fee to support infrastructure and provide administrative support is \$400.00 per semester for students on all campuses registered for 10 credits or more, and \$40.00 per credit for students taking 1–9 credits.		

Cancellation of future registrations

Beginning June 2, summer and fall registrations were canceled for 170 students who owed more than \$500 for spring term or earlier. All the students were notified by the Office of Student Finance (OSF) beforehand about paying the amount in full or setting up a payment plan to avoid cancellation.

Students with outstanding balances for summer or previous terms will be notified in late July that they must pay all remaining charges on their account in order to avoid cancellation of fall

classes. In late August, OSF will begin canceling fall registrations for students with outstanding balances. Students whose fall registration is canceled will not receive any fall semester financial aid awarded to them, and they will not be allowed to re-register for fall until all balances are paid.

If you have questions, contact Tom Schmidt at t-schm@umn.edu or 612-625-1082.

Reciprocity rates

Tuition reciprocity participants from **North Dakota, South Dakota, and Manitoba** will pay Minnesota resident tuition and fee rates on all University of Minnesota campuses.

Students from the “MSEP” states of **Kansas, Michigan, Missouri, and Nebraska** will pay 100 to 150 percent of the Minnesota resident tuition rate for the campus or program attended, plus any institutional fees. This provides flexibility for campuses that pilot the use of resident rates for all students.

Rates for students from **Wisconsin** are expected to be announced in July.

See specific information on the Web at <<http://onestop.umn.edu/Finances/tuitionrates/2004-05/reciprocity.html>>.

Submit scholarship information early

Please submit your departmental scholarship awards for fall and spring 2004–05 through the Scholarship Automation Online process as soon as possible. Scholarship awards added to student records no later than the first week of July will be included in award packages when online Financial Aid Award Notices (eFAANs) are made available in mid-July.

If you have any questions about the process, the Scholarship Automation Handbook is available online at <https://oess.umn.edu:444//OSF/Training/Scholarship_automation/handbook.html> or e-mail SAOSF@sossgw.stu.umn.edu.

Datebook: Summer term 2004

July

- 2 Spring degrees posted in PeopleSoft
- 5 Independence Day—classes excused and University offices closed
- 21 Summer session tuition due (including May session)
- 24 Second tuition bill date, summer session

August

- 6 End of eight-week summer session
- 9 Orientation begins for transfer students admitted for fall (thru Sept. 3)
- 20 End of summer term
- 25–28 Graduate School orientation

September

- 1 Graduate School orientation
- 6 Labor Day—University offices closed
- 7 First day of fall semester classes; convocation for new freshmen

Academic calendars for all the U campuses are online at <http://www.umn.edu/usenate/calendars/calendarpage.html>.

OESS bids fond farewell to Maureen Nielsen

After 43 years of service to the University of Minnesota, Maureen Nielsen retired from the Office of Enrolled Student Services (OESS) July 2.

Maureen's entire career at the University has been in the Admissions and Records Office and later the Office of the Registrar. In January 1960, she began as a clerk in the tally department for the Admissions and Records Office. This office processed the tally cards—the manila, IBM punch cards—used for registration on all U campuses.

Maureen has seen many changes over the years, from staff and procedures to technological advancements and the way work is performed. She has witnessed firsthand the evolution of registration from a completely human intervention to fully automated systems and online Web services. She recalls the first day of summer session 1983, when students lined up to register out the door of Fraser Hall, down Pleasant Street and across the Washington Avenue Bridge—very different from current students, who register from home, 24 hours a day, 7 days a week.

Maureen worked in the tally department until the fall of 1961, when she had her first child. “Back then, you

didn't get paid maternity leave, so I actually quit my job,” she remembers, “but I was back working two months later.”

Upon returning to work, she maintained handwritten student record linen sheets for the Institute of Technology, General College, and Business College records departments. Maureen recalls using india ink for writing and that “you actually had to take a hand-printing class as a prerequisite for this type of job.”

After the birth of her second child in 1965, Maureen returned to work in the tally department in May 1966. She later became the supervisor of the unit. She continued to work in the Office of the Registrar and is currently a student support services associate in the One Stop Student Services Center.

Maureen is looking forward to her retirement, when she can spend more time with her husband, children, and eight grandchildren. She recently remodeled many rooms in her home and purchased her first home computer.

“I feel fortunate that I've always enjoyed my job,” she says. “A lot of people can't say that.”

A celebration was held in Maureen's honor on her last day.

TheRecord


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