

The Record

News about admissions, records, and student systems

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Grade submission statistics continue to improve

Grade submissions were higher for fall 2004 than any in recent memory. Submissions received by the deadline for each campus were: 98.9 percent at Morris, 96.9 percent at Duluth, 93 percent at the Twin Cities, and 77 percent at Crookston. This is an increase over last fall's submissions.

Submissions as of January 5, 2005 were as follows: Morris 100 percent, Duluth 97.8 percent and Twin Cities 97.5 percent. Crookston is at 77.9 percent, a figure affected by the number of College in the High School classes that don't end until January or later.

The following colleges submitted 100 percent of their grades by the posted deadlines: in Duluth, Fine Arts; in Morris, the Chancellor's Office, Elementary and Secondary Education, Science and Mathematics, and Continuing Education; in the Twin Cities, the Bell Museum and the General College.

Several other colleges submitted 90 percent or more of their grades by the posted deadline: Duluth, the Achievement Center, Liberal Arts, Science and Engineering, Pharmacy, and Business and Economics; Morris, Academic Affairs, Humanities, and Social Sciences; and Twin Cities, College of Biological Sciences, College of Education and Human Development, College of Human Ecology, College of Liberal Arts, College of Natural Resources, College of Agriculture, Food and Environmental Sciences, Dentistry, Health Sciences, Institute of Technology, School of Nursing, College of Pharmacy, School of Public Health, and Research.

The Office of Enrolled Student Services sends a huge thank you to those colleges and departments that submitted grades on time – your students truly appreciate it!

Statistics for this article were compiled from the Grades Report section of UM Reports, where data is available by campus, college, department, and class. UM Reports can be accessed at www.umreports.umn.edu

One Stop web site update

You've probably noticed some changes to the One Stop web site (www.onestop.umn.edu). Staff and faculty can still access their pages by clicking the "Staff" or "Faculty" buttons on the left-hand side of the home page. Student applications such as APAS, web registration, student account information and grades can now be found under the "Quick Links" on the right-hand side of the home page.

By popular demand, there is also a link to the Liberal Education Requirements on the home page under the "Registration" link. We hope that the new site is a useful tool for students, staff and faculty.

Comments about the web site can be directed to the Webmaster Contact link at the bottom of the home page.



Datebook: spring 2005

January

1/17 Martin Luther King Holiday—
University offices closed

1/18 Spring semester classes begin

1/25 Last day to cancel first 7-week and full term courses for 100% refund (spring semester)

1/31 Last day for undergraduates and professional degree students to apply for spring semester graduation

February

2/7 Midterm Alerts open

2/16 First bill due for spring semester

March

3/1 Last day for students in Graduate School to apply for participation in spring commencement ceremony

3/14 Last day for undergraduates and professional degree students to apply for May session graduation

3/14-18 Spring break

3/18 University holiday; all University offices are closed

3/28 Last day to cancel second 7-week spring semester courses for 100% refund

April

4/5 Registration begins for May and summer sessions (admitted students)

4/7 Queued registration begins for fall 2005

4/12 Registration begins for May and summer sessions (non-admitted students)

4/29 Open registration begins for fall 2005

Class permission numbers: guides for spring

As spring semester approaches, here's a guide to using permission numbers:

November 9-January 31 (*beginning with queued registration, through the second week of classes*)

- The instructor, department or the student's college office grants the permission number. Class permission numbers are used to:

- Override a permission requirement

- Override a class limit

- Override prerequisites

Note: Permission numbers do not override time conflicts or credit maximum limits; some classes and/or departments will require Student Specific Permission.

- Instructor and department issued permission expires February 1st.

- Departments print a list of Class Permission Numbers from the web at <http://www.umreports.umn.edu>.

- The instructor or department distributes the permission number to individual students.

- Students register using the permission number online, in person, by fax, or mail.

Note: Students issued Student Specific

Permission will not receive a number, but are cleared for registration in the class.

February 1-May 6 (*weeks 3-15*)

- Permission is granted by College Scholastic Committee. Student Specific Permission is used to:

- Override permission

- Override a class limit

- Override prerequisites

Note: Student Specific Permission does not override a time conflict or credit maximum limit.

- Instructors and departments are no longer able to distribute valid permission numbers or grant Student Specific Permission; students must obtain written approval from their instructor to take the course and bring it to their college office.

- If a student receives college approval, he or she will be cleared to register online through March 14.

Note: Students cannot register online during weeks 9 through 15.

FERPA training will be available online

In late January, a new Web CT FERPA (Family Educational Rights and Privacy Act) training course will be available for faculty and staff.

All University employees who come into contact with any student data are responsible for upholding FERPA. This training course will introduce users to the basic concepts of FERPA and how to protect student data. It is important that staff and faculty who work with student data complete this course when it becomes available.

Look for the FERPA training course online at <http://www.umn.edu/privacy> under "Training Opportunities." Additional information about FERPA, including brochures or to schedule a FERPA presentation for your office, can be obtained by contacting Tina Falkner at 612/625-1064 or rovic001@umn.edu.

TheRecord

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