

TheRecord

News about admissions, records, and student systems

June 2005, Vol. 29 No. 6

Parent/Guest Access is live

Parent/Guest Access, an online self-service application, allows students active in a program at any of the four University of Minnesota campuses to provide a parent, spouse or other third party to have view-only access to their student record information. This application can be accessed through a Quick Link on the One Stop home page, onestop.umn.edu.

Parent/Guest Access allows a third party to see up to six of the following areas of a student's record:

- Enrollment Summary
- Financial Aid Status
- Grades
- Holds
- Student Account
- View Financial Aid Awards

Students invite a third party to be a guest viewer via an e-mail generated within the application. The guest responds by clicking an encoded link within the e-mail. This process associates the student record with the guest viewer. The student then grants specific viewing rights to one or more of the six subject areas of their student record. Students are able to discontinue access to their record at any time.

If you have questions about Parent/Guest Access, contact Julie Selander at goode021@umn.edu.

Students can win an iPod!

New students who are registered for the 2005 fall term and sign up for Direct Deposit between June 1 and September 1, 2005, will be entered to win one of 30 free iPods.

Direct Deposit is simple, safe, and fast for students plus a substantial cost saver for the University. A financial aid credit balance is sent to the student's bank account within 48 hours after the money becomes available.

Students may select the Direct Deposit quick link at onestop.umn.edu to authorize direct deposit.

Questions? Contact Regina Moran at moran014@umn.edu.



Datebook: spring/summer 2005

June

6/27 Last day for undergraduates and students in professional degree programs to apply for summer session graduation.

July

7/4 Independence Day holiday; all University offices are closed

August

8/5 End of General Session classes

8/19 Summer term ends

September

9/5 Labor Day holiday; all University offices are closed

9/6 Fall semester classes begin

New TOEFL available this fall

A new Internet based Test of English as a Foreign Language (IBT) will be phased in around the world by the Educational Testing Service (ETS), starting on September 24, 2005, and continuing through 2006. Registration for the IBT will open on July 25, 2005.

The IBT includes four instead of three skills sections, and a new score system. Writing, Reading, and Listening skills will continue to be tested, and for the first time a Speaking section will be a mandatory component. Each section in the IBT is reported on a scale that ranges from 0 to 30, and the total score is the sum of the four section scores. The scores for each section and for the whole test will be included in the TOEFL score report sent to test takers and designated institutions.

The Graduate School conducted four half-day sessions (one for each section of the TOEFL) with twenty-three faculty and staff to set recommended minimum standards for admission to The Graduate School. The faculty included representation from each of the six Policy and Review Councils, and the staff were University English language professionals and admissions professionals. The Graduate School executive committee then approved a required minimum total score of 79, plus minimums of 21 on the Writing section and 19 on the Reading section for admission. The Graduate School currently requires a total score of 213 on the computer based TOEFL and 550 on the paper based TOEFL.

After one year of experience with the new TOEFL The Graduate School will revisit its required scores to determine if higher or lower minimums should be adopted.

For further information, contact Andrea Scott at scott002@umn.edu.

Scheduling University, July 25-August 5, 2005

Whether you're a Scheduling newbie or an expert, there will be a workshop for you this summer. The Scheduling Unit staff from the Office of Classroom Management will conduct "Scheduling University" - a comprehensive series of workshops and seminars over a two week summer session from July 25-August 5.

The goal of the Scheduling U workshops is to provide departmental academic support staff and other administrators with valuable information to assist in the course submission and scheduling process.

There has been considerable change in the scheduling world during the past year as new versions of the Electronic Course Authorization System (ECAS) and Electronic Course Scheduling (ECS) in PeopleSoft were rolled out to the University community. The new PSSA Transactional Interface was implemented, directly linking PeopleSoft and the Resource 25 (R25) academic scheduling system. UM Reports added a series of ECS reports to aid in course scheduling. In the near future, a new Course Guide submission system will be implemented.

R25, the University's enterprise scheduling system, was made available to a pilot group of academic departments to use to schedule their own classrooms. The R25 Department Rollout is now expanding to include the rest of the University community.

Scheduling is teaming up with the Office of the Registrar's PeopleSoft Student Records training team to offer a series of workshops to answer your scheduling questions and to provide you with an opportunity to interact with the Scheduling Unit staff and other members of the scheduling community.

Scheduling University Workshops will include:

- Scheduling 101 – information needed by all new scheduling coordinators
- Scheduling 202 – what's new in Scheduling for current scheduling coordinators
- Using ECS Reports to Improve Course Scheduling – detailed review of course related UMReports
- Electronic Course Scheduling and Cross-listed/Combined Sections
- Electronic Course Authorization System Basics
- Topic Titles – From ECAS to ECS
- R25 Departmental Rollout – find out how R25 simplifies departmental room scheduling
- R25 Users Group Meeting – information for current R25 departmental users

Watch for details and signup information for the workshops at the Office of Classroom Management's web site <http://www.classroom.umn.edu> in late June. The workshops are designed for departmental scheduling coordinators but anyone involved in the course scheduling process is welcome to attend.

For further information, contact Nancy Peterson at n-pete@umn.edu.

Kudos to One Stop Student Services

At the annual Communicators Forum conference on May 12, One Stop Student Services was recognized for excellence in multimedia communications, receiving a Gold Award for its One Stop Orientation informational video. The Maroon and Gold awards recognize outstanding communications in the areas of writing, design, campaign/series and multimedia.

Congratulations to Mary Koskan, Judy Swanson, Jerry Smith, Bill Carlson, Julie Selander, Donna Weispfenning and Stong Circle Studios for their exceptional accomplishment!

APAS enhancement are live

Enhancements to Advisers' access to APAS are now live. The APAS report shows the requirements and courses a student has completed, or needs to complete, in order to earn their degree. Previously, you may have used Portfolio to generate APAS reports for your advisees; now, you will also be able to produce an APAS report by selecting the APAS link on your campus web page.

As an adviser, you now have the ability to view a complete list of advisees assigned to you through the APAS Advisor access.

You may also run a "What If" APAS for any of your advisees. This report allows you to see what requirements have been completed should a student choose a certain program. This is also called "major shopping."

Finally, you can quickly access a printable two column PDF version of a student's APAS report. This produces a more compact report with fewer pages to print (Adobe Acrobat is required.)

If you are an APAS user able to add exceptions to a student's APAS report, you will need to change any bookmarks to APAS to the following link: <https://onestop2.umn.edu/darwin/login.jsp>

There is also an online demonstration available which highlights the new enhancements. This demonstration is available on the One Stop faculty and staff homepages under "Advising" (see related article in sidebar.)

OESS is pleased to offer these enhancements to the Adviser APAS access. If you have questions, please contact the appropriate individual for your campus listed below:

Twin Cities: Help Line, 612-625-2803
 Duluth: Karl Johnson, 218-726-7849
 Morris: Clare Strand, 320-589-6026
 Crookston: Val Uttermark, 218-281-8547

UM Reports update

Information Management Systems (IMS) creating enhanced security on class permission numbers accessed through UM Reports. Under the new security measures, colleges would only have access to their permission numbers. This means courses allowing students from other colleges to enroll in their courses would have to coordinate a way to share permission numbers as viewing capability would be limited.

Mid-term alert tutorial, adviser APAS access demonstration available online

The Office of Enrolled Student Services (OESS) is pleased to offer a new feature on the One Stop staff and faculty web pages.

A Mid-term alert tutorial is now available under "Grades" on <http://www.onestop.umn.edu/onestop/faculty.html> and <http://www.onestop.umn.edu/onestop/staff.html>. Simply click on the "Mid-term alert tutorial" link and the tutorial will play. You can stop, pause, rewind or fast forward the tutorial using the white bar in the upper left-hand corner of the tutorial.

Also, a demonstration of Advisers' access to APAS is available under "Advising" on the staff and faculty homepages (same links listed above.) Click the "APAS demo" link to view the new enhancements.

The OESS is currently working on a Registration tutorial for incoming freshman and transfer students. Look for this new feature soon!

Do you have other suggestions for tutorials or demonstrations? The OESS would like your feedback. Please send suggestions and/or comments on the current tools to ingridn@umn.edu.

And now, it's time for some fun.

The investigative prowess of the Record editor has uncovered some fun stuff from the annals of the Office of Enrolled Student Services for your enjoyment and, possibly, your bemusement. Read and enjoy these items from years past!

January 1971

The Record carried a story on a new “mechanized system for recording and processing holds.” It was reported that “tele-processing equipment” housed on the Twin Cities campus would be used to complete the task..

June 1977

The Record reported that the Human Rights Statement has been revised and would now be called the Equal Opportunity statement.

December 19, 1979

The Registrar’s Advisory Committee (RAC) discussed the problem of students receiving degrees from colleges in which they had not registered but in which they had completed requirements for a degree.

December 10, 1984

RAC members discussed issues surrounding semester conversion.

In 1986

Students paid \$2 for a copy of their official transcript.

September 2, 1988

Former Registrar Sam Lewis listed as one of the accomplishments of the Office of the Registrar the reduction of “average registration wait time to fewer than nine minutes for each term.”

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