

ACADEMIC DATES & DEADLINES

Fall 2011 • Effective August 2011 • Twin Cities campus

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ONLINE

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Academic calendars

Academic Year 2011–2012

Fall semester 2011

September 2011

1	Thursday	Graduate School deadline to apply for September graduation
5	Monday	University closed for Labor Day holiday
6	Tuesday	Fall semester and first 7-week session classes begin \$50 late registration fee charged for enrolling during the first 14 days of the semester
13	Tuesday	Last day for students enrolled in full semester or first 7-week session classes to <ul style="list-style-type: none"> • add classes without instructor approval • receive 100% refund
19	Monday	Last day for students enrolled in fall semester and first 7-week fall session to <ul style="list-style-type: none"> • add classes without college scholastic committee approval • cancel classes and not receive a 'W' on transcript • change grade basis (A-F or S/N) • enter your private health plan coverage information at the One Stop Quick Link Last day to receive: <ul style="list-style-type: none"> • 75% refund for students who withdraw from full semester classes • 50% refund for student who withdraw from first 7-week session classes
20	Tuesday	Last day to apply for fall undergraduate graduation \$100 late registration fee charged for enrolling after the first 14 days of the semester
26	Monday	Last day to receive 50% refund for students who withdraw from full semester classes

October 2011

3	Monday	Graduate School deadline to apply for October graduation Last day to: <ul style="list-style-type: none"> • to cancel first 7-week session classes without college scholastic committee approval • receive 25% refund for students who cancel full semester classes • submit a 13-Credit Exemption Request for approval to be charged for less than 13 credits
5	Wednesday	First fall payment due (33% total payment) Last day to be considered eligible a Minnesota State Grant for fall only
24	Monday	Last day of first 7-week session
25	Tuesday	Second 7-week session begins

November 2011

1	Tuesday	Graduate School deadline to apply for November graduation Last day to cancel full semester classes without college scholastic committee approval Last day for students enrolled in the second 7-week session to: <ul style="list-style-type: none"> • add classes without instructor approval • receive 100% refund
2	Wednesday	Second fall payment due (50% total payment)
7	Monday	Last day for students enrolled in the second 7-week fall session to: <ul style="list-style-type: none"> • add classes without college scholastic approval • change grade base and credit load • cancel classes without receiving a 'W' • receive 50% refund
8	Tuesday	Spring 2012 registration begins for admitted degree or certificate-seeking students

21	Monday	Last day to cancel second 7-week session classes without college scholastic approval
24	Thursday	University closed for Thanksgiving holiday
25	Friday	University closed for holiday
30	Wednesday	Third & final fall payment due in full (100% payment)

December 2011

1	Thursday	Graduate School deadline to apply for December graduation
2	Friday	Spring 2012 registration begins for non-degree and visiting students
14	Wednesday	Last day of classes for fall semester and second 7-week session
15	Thursday	Study day
16–17	Fri-Sat	Final examinations
16	Friday	Last day to submit a promissory note for a Parent PLUS loan Last day to request a loan
18	Sunday	Study day
19–22	Mon–Thurs	Final examinations
20	Tuesday	Last day to respond to your eFAAN to receive financial aid for fall only
21	Wednesday	UM Regents Scholarship application deadline for fall semester Payment due for new fall charges and/or past due balances (100% total payment)
22	Thursday	Last day to submit a promissory note for a Graduate PLUS, Direct Loan, and Perkins loan End of fall semester
26	Monday	University closed for Christmas Day holiday
27	Tuesday	University closed for holiday
28	Wednesday	Last day for faculty to submit fall term grades
31	Saturday	Last day to earn work-study for fall semester

Academic Year 2011–2012

Spring semester 2012

January 2012

2	Monday	University closed for New Years Day holiday
3	Tuesday	Graduate School deadline to apply for January graduation Spring financial aid disbursement begins for dental, medical, and veterinary medicine students
9	Monday	Spring financial aid disbursement begins for undergraduate, graduate, law, and pharmacy students
11	Wednesday	Payment due for new fall charges and/or past due balances (100% total payment)
16	Monday	University closed for Martin Luther King holiday
17	Tuesday	Full semester & first 7-week session classes begin \$50 late fee charged to process initial registration during the first 14 days of the semester
24	Tuesday	Deadline to add full semester or first 7-week session classes without instructor approval 100% refund deadline if canceling full semester or first 7-week session classes
30	Monday	Last day to submit a promissory note for a University Trust Fund Loan (UTFL) Last day for students enrolled in fall semester and first 7-week fall session to: <ul style="list-style-type: none"> • add classes without college scholastic committee approval • cancel classes and not receive a 'W' on transcript • change grade basis (A-F or S/N) • enter your private health plan coverage information at the One Stop Quick Link Last day to receive: <ul style="list-style-type: none"> • 75% refund for students who withdraw from full semester classes • 50% refund for student who withdraw from first 7-week session classes

31	Tuesday	Last day to apply for spring undergraduate graduation \$100 late registration fee charged for enrolling after the first 14 days of the semester
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February 2012

1	Wednesday	Graduate School deadline to apply for February graduation
6	Monday	50% tuition refund deadline if canceling full semester classes
13	Monday	Last day to: <ul style="list-style-type: none"> cancel first 7-week session classes without college scholastic committee approval receive 25% refund for students who cancel full semester classes submit a 13-Credit Exemption Request for approval to be charged for less than 13 credits
15	Wednesday	First spring payment due (33% total payment) Tuition payment for spring 2011 due in full from non-degree students

March 2012

1	Thursday	Graduate School deadline to apply for March graduation
10	Saturday	Last day of instruction for first 7-week session
12	Monday	Last day to cancel full semester classes without college scholastic committee approval
12–16	Mon–Fri	Spring break
14	Wednesday	Second spring payment due (50% total payment)
16	Friday	University closed for holiday
19	Monday	Second 7-week session begins
26	Monday	100% tuition refund deadline if canceling second 7-week session classes Last day to add second 7-week classes without instructor approval Last day for undergraduates to apply for May session graduation

April 2012

2	Monday	Graduate School deadline to apply for April graduation 50% tuition refund deadline if canceling second 7-week session classes
4	Monday	Last day for students enrolled in the second 7-week spring session to: <ul style="list-style-type: none"> add classes without college scholastic approval change grade base and credit load cancel classes without receiving a 'W' receive 50% refund
10	Tuesday	May/summer session registration begins for students admitted to degree or certificate programs
11	Wednesday	Third spring payment due (100% total payment)
12	Thursday	Fall semester registration begins for admitted degree or certificate-seeking students
16	Monday	Last day to cancel second 7-week session classes without college scholastic committee approval
17	Tuesday	May/summer term registration opens for non-degree & visiting students
30	Monday	Summer financial aid disbursement begins for dental, medical, and veterinary medicine students

Academic Year 2011–2012

May/summer term 2012

May 2012

1	Tuesday	Graduate School deadline to apply for May graduation May/summer term 2011 financial aid disbursement begins for dental, medical, and veterinary medicine students
2	Wednesday	Payment due for new spring charges and/or past due balances (100% total payment)
4	Friday	End of instruction for full semester & second 7-week session UM Regents Scholarship deadline to apply for spring semester

5–6	Sat–Sun	Study days
7	Monday	Last day to: May/summer term financial aid disbursement begins for pharmacy students
7–12	Mon–Sat	Final examinations
12	Saturday	Last day of spring semester
16	Wednesday	Last day for faculty to submit spring term grades
21	Monday	Last day to apply for May undergraduate graduation May session begins 14-week summer session begins Spring financial aid disbursement begins for law students
22	Tuesday	\$25 late registration fee charged for enrolling on or after Tuesday of first week of May session
23	Wednesday	Payment due for new spring charges and/or past due balances (100% total payment)
28	Monday	\$50 late registration fee charged enrolling on or after Monday of second week of May session University closed for Memorial Day holiday

June 2012

1	Friday	Graduate School deadline to apply for June graduation
4	Monday	May/summer term financial aid disbursement begins for undergraduate and graduate students Last day to apply for summer undergraduate graduation
8	Friday	End of May session
11	Monday	Classes begin for 4-(first session), 8-, and 10-week summer sessions
12	Tuesday	\$25 late registration fee charged for enrolling on or after Tuesday of first week of summer session
18	Monday	\$50 late registration fee charged for enrolling on or after Monday of second week of summer session
22	Thursday	Last day to enter your private health plan coverage information at the One Stop Quick Link

July 2012

2	Monday	Graduate School deadline to apply for July graduation
4	Wednesday	May/summer payment due in full (100% total payment) University closed for Independence Day holiday
7	Saturday	End of the first 4-week summer session
9	Monday	Second 4-week summer session begins.
25	Wednesday	UM Regents Scholarship application deadline for summer semester

August 2012

1	Wednesday	Graduate School deadline to apply for August graduation Payment due for new May/summer charges and/or past due balances (100% total payment)
3	Friday	End of second 4-week & 8-week summer sessions
17	Friday	End of 10-week summer session
22	Wednesday	Payment due for new May/summer charges and/or past due balances (100% total payment))
23	Thursday	End of 14-week summer session

Go to <http://onestop.umn.edu/calendars/index.html> to view past and future academic calendar dates.

Cancel/add change & refund deadlines, Fall 2011

Full semester

REFUNDS & DEADLINES	Academic approvals required TO CANCEL CLASSES	Academic approvals required TO ADD CLASSES	Grade basis or variable credits CHANGE
100% refunded until Sept. 13	None (class/credits deleted from transcript)	None	Allowed
75% refunded Sept. 14-19	None (class/credits deleted from transcript)	Approval required from instructor only	Allowed
50% refunded Sept. 20-26	None (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed
25% refunded Sept. 27-Oct. 3	None (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed
0% refunded Oct. 4-31	None (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed
0% refunded Nov. 1- Dec. 14	Approval required from college scholastic committee (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed

1ST 7-week session

REFUNDS & DEADLINES	Academic approvals required TO CANCEL CLASSES	Academic approvals required TO ADD CLASSES	Grade basis or variable credits CHANGE
100% refunded until Sept. 13	None (class/credits deleted from transcript)	None	Allowed
50% refunded Sept. 14-19	None (class/credits deleted from transcript)	Approval required from instructor only	Allowed
0% refunded Sept. 20-Oct. 3	None (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed
Oct. 4-24	Approval required from college scholastic committee (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed

2ND 7-week session

REFUNDS & DEADLINES	Academic approvals required TO CANCEL CLASSES	Academic approvals required TO ADD CLASSES	Grade basis or variable credits CHANGE
100% refunded Oct. 25–Nov. 1	None (class/credits deleted from transcript)	None	Allowed
50% refunded Nov. 2-7	None (class/credits deleted from transcript)	Approval required from instructor only	Allowed
0% refunded Nov. 8-21	None (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed
0% refunded Nov. 22-Dec. 14	Approval required from college scholastic committee (class & "W" recorded on transcript)	Approvals required from both instructor & college scholastic committee	Not allowed

Billing & payment due dates

Fall 2011

All students—To avoid installment and late fees, pay your bill in full by the first due date.

Non-degree students—You are required to pay your tuition and other charges in full by the first due date. Otherwise, your registration will be canceled.

Degree-seeking students—You are eligible for the installment plan. For a \$35 installment/re-billing fee, you may pay your tuition and other charges in up to three installments, as indicated in the chart below.

Late payment fees—Payments must be received by the due date to be considered on time. Any time you pay less than the minimum amount due as stated on your billing statement by the due date, you will be charged a \$30 late payment fee and a hold will be placed on your record. This fee is in addition to the \$35 per semester installment/re-billing fee.

Installment fees—For a \$35 installment/re-billing fee, you may pay your tuition and other charges in up to three installments, as indicated in the chart below.

Consequences of non-payment—Non-payment can have serious consequences on your academic plans and financial records. For more information, please see <http://onestop.umn.edu/finances/pay/consequences.html>.

	Billing date	Minimum due	Due date
1st statement	September 10	33%	October 5
2nd statement	October 8	50%	November 2
3rd statement	November 5	100%	November 30
Billing dates for new charges and/or past due balances			
4th statement	December 3	Total balance	December 21
5th statement	December 24	Total balance	January 11

Please go online to <http://onestop.umn.edu/finances/pay/index.html> for complete information on billing and payment.

Change of college or campus deadlines

To transfer from one college or campus to another within the University of Minnesota you must meet the admissions requirements of the college you plan to attend. Each college may have specific requirements and additional application materials for particular majors. Links to each college's requirements can be found online at: http://onestop.umn.edu/degree_planning/changing_college_or_major/index.html

Talk to your [academic adviser](#).

Fill out the Application for Undergraduate Change of College, available online as a self service Quick Link at onestop.umn.edu/degree_planning/changing_college_or_major/. If you want to transfer from one college of the University to another, you must submit a completed Application for Undergraduate Change of College to a [One Stop Student Services Center](#). Do *not* use this form to change a major or add a second major in another college—contact your college office for more information.

Make sure you meet the [college deadlines](#).

The deadline dates given in this chart are for undergraduate majors, and are not applicable to programs in the Graduate School. If the college in which you are interested is not listed below, contact that college office for specific information.

COLLEGE	Fall 2011	Spring 2012
Biological Sciences	March 1, 2011	October 1, 2011
Clinical Laboratory Sciences	<i>Rolling admission begins:</i> November 1, 2010 Applications accepted on a space-available basis until June 1, 2011	— —
Continuing Education	Priority deadline: March 1, 2011 Applications accepted on a space-available basis until Sept. 6, 2011	Priority deadline: October 1, 2011 Applications accepted on a space-available basis until January 17, 2012
Dental Hygiene	January 11, 2011	— —
Design, College of		
Housing Studies, Landscape Design & Planning, Pre-Graphic Design	Priority deadline: March 1, 2011 Applications accepted on a space-available basis until May 13, 2011	October 1, 2011
Architecture, Pre-Apparel Design, Pre-Interior Design Retail Merchandising		— —
Education and Human Development, College of	<i>Priority deadline:</i> March 1, 2011 Applications accepted on a space-available basis until July 1, 2011	<i>Priority deadline:</i> October 1, 2011 Applications accepted on a space-available basis until December 1, 2011
Food, Agricultural, & Natural Resource Sciences	<i>Priority deadline:</i> March 1, 2011 Applications accepted on a space-available basis until June 1, 2011	<i>Priority deadline:</i> October 1, 2011 Applications accepted on a space-available basis until December 1, 2011
Liberal Arts, College of		
Undergraduate students	<i>Priority deadline:</i> March 1, 2011 Applications accepted on a space-available basis until June 1, 2011	<i>Priority deadline:</i> October 1, 2011 Applications accepted on a space-available basis until December 1, 2011
Non-degree students	September 6, 2011	January 17, 2012
Management, Carlson School of		
Undergraduate students	March 1, 2011	— —
Mortuary Science	<i>Priority deadline:</i> February 1, 2011 Applications accepted on a space-available basis until August 15, 2011	— —
Nursing	February 1, 2011	— —
Science & Engineering, College of		
Undergraduate students	<i>Priority deadline:</i> March 1, 2011 Applications accepted on a space-available basis until June 1, 2011	October 15, 2011
Non-degree students	September 6, 2011	January 17, 2012

Graduation application deadlines

If you are a candidate for an undergraduate degree or certificate, you must submit an online Application for Undergraduate Degree at http://onestop.umn.edu/degree_planning/graduation/degree_application.html.

If you are in a professional program you must submit an Application for Degree form (available for download at onestop.umn.edu/forms) to a One Stop Student Services Center. Applications for degrees do not require payment of a graduation fee.

If you fail to apply by the dates listed below, you may not be able to graduate until the following term. See also “Students with financial obligations,” following the deadlines.

UNDERGRADUATE DEADLINES

Semester	Deadline
Fall 2011	September 20, 2011
Spring 2012	January 31, 2012
May session 2012	March 21, 2012
Summer term 2012	June 4, 2012

GRADUATE SCHOOL DEADLINES

Graduate School degrees are awarded monthly. To graduate at the end of any given month you must:

- Submit your Graduate School Application for Degree form to a One Stop Student Services Center on or before the first workday of the month. For more information, see the graduate student graduation checklist at http://onestop.umn.edu/degree_planning/graduation/graduate_checklist.html.
- Complete all other requirements by the last work day of the month.
- Graduating before the end of the term may affect your eligibility for financial aid (work-study, student loans), housing, and other benefits conferred by your student status. Check with the appropriate office, if you have questions on eligibility.
- The Application for Degree form and detailed graduation instructions are available from 316 Johnston Hall. (map online at <http://www.umn.edu/twincities/maps/JohH/>)

PROFESSIONAL SCHOOL DEADLINES

- If you are a professional school student, you may obtain an Application for Degree form and detailed graduation instructions from your program office or website

STUDENTS WITH FINANCIAL OBLIGATIONS

The following is taken from the academic and administrative policy, *Withholding Diplomas and Official Transcripts from Students*:

“The University of Minnesota will not issue diplomas or official transcripts to students with financial obligations equal to, or in excess of, \$100 or to students who have not satisfied any student conduct or academic integrity sanctions.

Once a student satisfies his or her financial obligation or satisfies the outstanding sanction, the diploma will be issued and the hold barring issuance of the official transcript will be removed.”

To view and pay any outstanding balance, view your student account at the Student account Quick Link at <http://onestop.umn.edu>.

Examination & grade schedules

✱ FINAL EXAMINATION SCHEDULE

To find when the final exam for each of your classes is scheduled, do the following:

1. Determine the beginning time for each of your courses using the following guidelines:
 - Use the lecture, seminar, or colloquium beginning time for your class rather than the lab or discussion times.
 - Each range of beginning times (e.g., 8:00–8:59 a.m., 9:00–9:59 a.m.) is subdivided into MWF and TTh exam times. Use MWF if your course meets for more than three days per week or if it meets on unusual days. For example, classes that meet MWThF or TWTh or TF would all follow the MWF exam time.
 - If your class meets at different times on different days, use the day earliest in the week. A class meeting 9:05–11:00 a.m. T, 8:00–8:50 a.m. Th, for example, would follow the 9:00–9:59 a.m. TTh exam time.
2. Read across to find the time and day for your final examination using the beginning time for the class.
3. Check the list of common exams to see if any of your classes are listed there. Common examination times *always* take precedence over the final exam schedule.
4. **Ask your instructor to confirm your exam time and length.** Some classes may have a three-hour exam. Instructors

may, with college approval in a very limited number of circumstances, request a change in exam time. See the Final Exam Regulations for information on how to respond to conflicts in your exam schedule.

NOTE: Classes that start between **4:00–5:59 p.m.** will have the final exam beginning at the usual class starting time during finals week. The exam will extend for two hours from the starting time. If a class meets multiple days during the term, the exam will be on the earliest day of the week during finals week.

Classes beginning at **6:00 p.m. or later** will have the final exam from **6:30–8:30 p.m.** on the day of the week the class normally meets. If the class meets multiple days of the week during the term, the exam will be scheduled on the earliest class meeting day during finals week.

Classes meeting on **Saturday or Sunday** will have the final exam beginning at the usual starting time during finals week on the day it normally meets. The exam will extend for 2 hours from the starting time.

These final examination schedules **do not apply** to online and Distance Learning classes or classes offered primarily to students registered in the colleges of Dentistry, Pharmacy, and Veterinary Medicine, Law School, and Medical School, or to 8000- or 9000-level courses that have no regularly scheduled class rooms.

Always confirm exam times with your professor.

FALL 2011 FINAL EXAM SCHEDULE	
Class time	Exam time
8:00–8:59 a.m. MWF	10:30 a.m.-12:30 p.m. Tuesday, December 20
8:00–8:59 a.m. TTh	8:00 a.m.-10:00 a.m. Saturday, December 17
9:00–9:59 a.m. MWF	1:30 p.m. -3:30 p.m. Thursday, December 22
9:00–9:59 a.m. TTh	8:00 a.m.-10:00 a.m. Thursday, December 22
10:00–10:59 a.m. MWF	10:30 a.m.-12:30 p.m. Monday, December 19
10:00–10:59 a.m. TTh	1:30 p.m.-3:30 p.m. Tuesday, December 20
11:00–11:59 a.m. MWF	4:00 p.m.-6:00 p.m. Saturday, December 17
11:00–11:59 a.m. TTh	8:00 a.m.-10:00 a.m. Tuesday, December 20
12:00–12:59 p.m. MWF	1:30 p.m.-3:30 p.m. Wednesday, December 21
12:00–12:59 p.m. TTh	1:30 p.m.-3:30 p.m. Monday, December 19
1:00–1:59 p.m. MWF	8:00 a.m.-10:00 a.m. Wednesday, December 21
1:00–1:59 p.m. TTh	1:30 p.m.-3:30 p.m. Saturday, December 17
2:00–2:59 p.m. MWF	10:30 a.m.-12:30 p.m. Wednesday, December 21
2:00–2:59 p.m. TTh	8:00 a.m.-10:00 a.m. Monday, December 19
3:00–3:59 p.m. MWF	10:30 a.m.-12:30 p.m. Thursday, December 22
3:00–3:59 p.m. TTh	10:30 a.m.-12:30 p.m. Saturday, December 17

☼ FALL 2011 COMMON EXAMINATIONS

All sections of the following courses are examined together at the time indicated.

Friday, December 16

Acct	2050	10:30–12:30 p.m.
Biol	1001, 1003, 2003 (sec 001), 2003H (sec 001)	8:00–10:00 a.m.
Biol	1009, 1009H, 2003 (sec 003), 2003H (sec 003)	10:30 a.m.–12:30 p.m.
BLaw	3058	8:00–10:00 a.m.
IDSc	3001	8:00–10:00 a.m.
Lat	1001	10:30 a.m.–12:30 p.m.
Math	1001, 1031, 1051, 1142, 1151, 1155, 1271, 1272, 1371, 1372, 1571H, 2243, 2263, 2373, 2573H, 2374, 3593H	1:30–4:30 p.m.
OMS	2550	8:00–10:00 a.m.
PSTL	0722, 0732, 1004, 1006	10:30 a.m.–12:30 p.m.
PubH	3001, 3003, 3004	6:30–9:30 p.m.

Monday, December 19

Econ	1101	6:30–8:30 p.m.
Fren	1001, 1002, 1003, 1022	6:30–8:30 p.m.
Ger	1001, 1002, 1003, 1022	6:30–8:30 p.m.

Tuesday, December 20

Econ	1102	6:30–8:30 p.m.
Span	1001, 1002, 1003, 1022	6:30–8:30 p.m.

Wednesday, December 21

Phys	1101W, 1201W, 1301W, 1302W, 3071W	6:30–9:30 p.m.
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☼ FALL 2011 EXAM REGULATIONS

Rooms—Examinations except common examinations are given in the regularly scheduled classroom unless your instructor arranges for and announces a different room. Note to instructors: See Regulations Regarding Examinations, below.

Examination scheduling conflicts—You are required to take final examinations at the times shown. However, if you have examination conflicts or three (or more) final exams within one calendar day, you may request adjustment with your college office and with your instructor. Such a request must be presented at least two weeks before the examination period begins.

An I, F, or N—depending on your standing at the time—is recorded if you miss a final exam. To make up the exam, you must obtain the instructor's permission.

1. There shall be no variations from the University final examination schedule except by concurrence of the dean

of the college and the director of scheduling. This prohibition also precludes moving a final examination from a scheduled time to study day or to the last or earlier meetings of the class, except laboratory final examinations which cannot be held in accordance with the regular final examination schedule.

2. All department requests for adjustment of final examination hours should be made online in the Exception to Official Examination form (ASR 163) by November 9 to permit publication of the change and orderly consideration of hardships. Additional common examinations may be requested on the same online form, which also includes room request information. The ASR 163 form is available at <http://asr.umn.edu/forms/>.
3. Instructors requesting any variation from the official examination schedule must agree to give a special make-up examination to any student having examination conflicts or three (or more) examinations scheduled in one calendar day.
4. Arranged examinations and authorized variations in published hours shall conform with the hour-periods shown in the examination schedules.
5. Each college shall assume responsibility for making arrangements to spread out examinations for students three (or more) examinations scheduled in one calendar day.
6. The following courses have been approved for a three-hour final examination:

Math 1001, 1031, 1051, 1142, 1151, 1155, 1271, 1272, 1371, 1372, 1571H, 2243, 2263, 2373, 2573H, 2374, 3593H
Physics—All courses
PubH 3001, 3003, 3004

For this semester, three hour examinations will be scheduled on the half day that the corresponding two-hour exams would have been given. Exams are scheduled from 8:30–11:30 a.m. or from 1:30–4:30 p.m.. Instructors need to submit an ASR 163 form online for approval to schedule a 3-hour exam if the course is not listed above.

Departments are also encouraged to request alternate seating only when it is necessary for proper administration of the exam. Requests for rooms for alternate seating must be submitted by the department office via the online ASR 123 form, available at <http://asr.umn.edu/forms/>.

All ASR 123 forms must be submitted online on or before October 21. Notification of room assignments for all ASR 123 forms received by October 21 will be sent to departments on or before November 18.

7. University Senate policy decrees that no extracurricular events which *require* the participation of students may be scheduled from the beginning of study day to the end of finals week. Exceptions to this policy may be granted by the Senate Committee on Educational Policy. The Senate advises all faculty members that students who are unable to complete course requirements during finals week shall be provided an alternative and timely opportunity to do so.