1. Log into MyU.
2. Select the Academics tab, then the Degree Process sub-tab.
3. Ensure your GPAS satisfies all program requirements by clicking on Plan By My Requirements.
4. Ensure that all sections of your program are satisfied by your plan.
5. Return to the GPAS by click the graduate planning & audit system (gpas) tab at the top of the screen.

6. Scroll to the bottom of the page and click Submit.

7. View the confirmation that your plan was successfully submitted.